कार्यालय, नगर परिषद कोठी, जिला सतना (म०प्र०) Office, Nagar Parishad Kothi, Dist. Satna (M.P.)

Address: Ward No. 65 Junio Roses Scottl Dist. Salan M.P. - 60566. Tst. 67871-772323 Email: Emokothou aspection not sa

क्रमांक/न0प0/2021/8/8

संबंध में।

明年 66/10/2024

प्रति.

श्रीमान आयुक्त महोदय, नगरीय प्रशासन एवं विकास भोपाल म0प0

विषय-

नगरीय निकार्यों के लेखाओं की संपरीक्षा चार्टड अकाउटेट के द्वारा कराये जाने के

सन्दर्भ-

आपका पत्र क्रमांक/अंडिट/लेखा शा-4(क)/2021/10082 आपाल दिलाक 21.06.2021

विषयान्कित एवं सन्दर्भित पत्र के क्रम में लेख है कि वित्रीय वर्ष 2020-21 के लेखाओं की संपरीक्षा चार्टंड अकाउंटेट द्वारा कराया जाकर आहिट रिपोर्ट संग्राम कर आवश्यक कार्यवाही हेतु सादर सम्प्रेषित है।
संग्राम- आहिट रिपोर्ट।

(डा. पूजा दिवदा) मुख्य नगरपानिका अधिकारी है नगर परिषद कोठी जिला - सतना मध्यक

MUNICIPAL COUNCIL KOTHI

District - Satna

AUDIT REPORT- 2020-21



Pramod K. Sharma & Co.
Chartered Accountant



PRAMOD K. SHARMA & CO.

Chartered Accountant

HEAD OFFICE: 11 & 12, IInd Floor, Sarnath Commercial Complex, Opp. Board Office, Shivaji Nagar, Bhopal - 462016 MOBILE NO. (+91) 94250-15041, 95892-51041, Phone No. (0755) 4273005, 2670003

E-mail: pksharma_com@rediffmail.com

AUDIT REPORT

We have examined the Receipts & Payments Account of MUNICIPAL COUNCIL KOTHI, DISTRICT SATNA (M.P) for the year ended 31st March 2021, which are in agreement with the books of account maintained by the said Municipal council. We have obtained all the information and explanations, which to the best of our knowledge and belief were necessary for the purpose of the audit. In our opinion, proper books of account have been kept by the above said concern so far as appears from our examination of books, subject to the comments given below:

- 1. These financial statements are the responsibility of the management of the concern. Our responsibility is to express an opinion on these financial statements based on our audit.
- 2. We have conducted our audit in accordance with auditing standards generally accepted in India. Our audit includes examining on test basis, evidence supporting the amounts and disclosed in the financial statements. Our audit also assigns the accounting principles used and significant estimates made by management, as well as evaluating the overall presentation of the financial statement.
- In our opinion and to the best of our information and according to explanations given to
 us, they said accounts give a true and fair view in respect of Receipt & Payment
 Account for the year ending as on 31st March 2021.

Date:-25/09/2021

Place:-Bhopal

For PRAMOD K. SHARMA & CO.

CHARTERED ACCOUNTANTS

मुख्य नेरारे पालिका अधिकारी नगर परिषद् कोठी

जिला सतना (म.प्र.)

ramod K Sharma

(Partner)

Mem. No.: 076883

UDIN:-21076883AAAAYU1751

Branches: Rudrapur, Jalandhar, Saharanpur, Indore, Gwalior, Shahdol, Delhi, Rewa and Khurai

MUNICIPAL COUNCIL KOTHI INCOME AND EXPENDITURE STATEMENT

For the Period From 1 April 2020 to 31 March 2021

	Item/ Head of Account	Schedule No	Current Year (Rs)
A	INCOME		
	Tax Revenue	IE-1	775,666
	Assigned Revenues & Compensation	IE-2	9,369,277
	Rental Income from Municipal Properties	IE-3	5,588,676
	Fees & User Charges	IE-4	932,758
	Sale & Hire Charges	IE-5	222,241
	Revenue Grants, Contributions & Subsidies	IE-6	5,568,798
_	Income from Investments	IE-7	-
	Interest Earned	IE-8	329,209
	Other Income	IE-9	
	Total - INCOME		22,786,624
В	EXPENDITURE		-
-	Establishment Expenses	IE-10	14,613,666
	Administrative Expenses	IE-11	1,484,165
	Operations & Maintenance	IE-12	5,119,945
	Interest & Finance Expenses	IE-13	-
	Programme Expenses	IE-14	88,976
	Revenue Grants, Contributions & subsidies	IE-15	1,435,650
	Provisions & Write off	IE-16	-
	Miscellaneous Expenses	IE-17	-
	Depreciation	82 - 30	
	Total - EXPENDITURE		22,742,403
С	Gross surplus/ (deficit) of income over expenditure before Prior Period Items (A-B)	- 	44,221
D	Add/Less: Prior period Items (Net)	IE-18	-
E	Gross surplus/ (deficit) of income over expenditure after Prior Period Items (C-D)	=	44,221
F	Less: Transfer to Reserve Funds		-
G	Net balance being surplus/ deficit carried over to Municipal Fund (E-F)		44,221

मुख्य नगरिशालिका आधकारः नगर परिषद् कोठी जिला सतना (म.प्र.)



Schedule IE - 1 : Tax Revenue

Account Code	Particulars	Current year (Rs.)
11001	Property tax	327,326
11002	Water tax	278,244
11003	Sewerage Tax	5,418
11004	Conservancy Tax	
11005	Lighting Tax	
11006	Education tax	
11007	Vehicle Tax	
11008	Tax on Animals	
11009	Electricity Tax	
11010	Professional Tax	
11011	Advertisement tax	
11012	Pilgrimage Tax	
11013	Export Tax	
11031	Consolidates Tax	
11051	Octroi & Toll	
11080	Other taxes	164,67
	Sub-total	775,660
11090	Less: Tax Remissions and Refund [Schedule IE- 1 (a)]	-
·	Sub-total	-
	Total tax revenue	775,660

Schedule IE-1 (a): Remission and Refund of taxes

Account Code	Particulars	Current Year (Rs.)
11090-01	Property taxes	
11090-11	Other Tax	-
4	Total refund and remission of tax revenues	-

Schedule IE-2: Assigned Revenues & Compensation

Account Code.	Particulars	Current Year (Rs.)
12010	Taxes and Duties collected by others	509,400
12020	Compensation in lieu of Taxes / duties	8,859,877
12030	Compensations in lieu of Concessions	
	Total assigned revenues & compensation	9,369,277

भुख्य नगर पालिको अधिकार। नगर परिषद् कोठी जिला सतना (म.प्र.)



Schedule IE-3: Rental income from Municipal Properties

Account Code.	Particulars	Current Year (Rs.)
13010	Rent from Civic Amenities	5,588,676
13020	Rent from Office Buildings	
13030	Rent from Guest Houses	
13040	Rent from lease of lands	
13080	Other rents	
	Sub-Total	
13090	Less: Rent Remission and Refunds	
	Sub-total	
	Total Rental Income from Municipal Properties	5,588,676

Schedule IE- 4: Fees & User Charges - Income head-wise

Account Code.	Particulars	Current Year (Rs.)
14010	Empanelment & Registration Charges	330
14011	Licensing Fees	3,636
14012	Fees for Grant of Permit	19,613
14013	Fees for Certificate or Extract	4,713
14014	Development Charges	
14015	Regularization Fees	
14020	Penalties and Fines	498,616
14040	Other Fees	375,130
14050	User Charges	17,000
14060	Entry Fees	13,720
14070	Service / Administrative Charges	
14080	Other Charges	
	Sub-Total	932,758
14090	Less: Rent Remission and Refunds	
	Sub-total	
	Total income from Fees & User	932,758
	Charges	

पुरत्य नगरे पॉलिका अधिकारी नगर परिषद् कोठी जिला सतन (म.प्र.)



Schedule IE-5: Sale & Hire Charges

Account Code	Particulars	Current Year (Rs.)
15010	Sale of Products	1,050
15011	Sale of Forms & Publications	118,941
15012	Sale of stores & scrap	
15030	Sale of Others	
15040	Hire Charges for Vehicles	
15041	Hire Charges for Equipment	102,250
	Total Income from Sale & Hire charges - income head-wise	222,241

Schedule IE-6: Revenue Grants, Contributions & Subsidies

Account Code	Particulars	Current Year (Rs.)
16010	Revenue Grant	5,568,798
16020	Re-imbursement of expenses	
16030	Contribution towards schemes	
	Total Revenue Grants, Contributions & Subsidies	5,568,798

Schedule IE-7: Income from Investments - General Fund

Account Code	Particulars	Current Year (Rs.)
17010	Interest on Investments	
17020	Dividend	-
17030	Income from projects taken up on commercial basis	-
17040	Profit in Sale of Investments	<u>-</u>
17080	Others	
	Total Income from Investments	

मुख्य तुगरे पालिका अधिकारः नगर परिषद् कोठी जिला सतना (म.प्र.)



Schedule IE- 8: Interest Earned

Account Code	Particulars	Current Year (Rs.)
17110	Interest from Bank Accounts	329,209
17120	Interest on Loans and advances to Employees	
17130	Interest on loans to others	
17180	Other Interest	•
	Total - Interest Earned	329,209

Schedule IE-9: Other Income

Account Code	Particulars	Current Year (Rs.)
18010	Deposits Forfeited	•
18011	Lapsed Deposits	-
18020	Insurance Claim Recovery	-
18030	Profit on Disposal of Fixed assests	-
18040	Recovery from Employees	•
18050	Unclaimed Refund/ Liabilities	-
18060	Excess Provisions written back	
18080	Miscellaneous Income	
	Total Other Income	-

Schedule IE-10: Establishment Expenses

Account Code	Particulars	Current Year (Rs.)
21010	Salaries, Wages and Bonus	13,085,359
21020	Benefits and Allowances	
21030	Pension	535,675
21040	Other Terminal & Retirement Benefits	992,632
	Total establishment expenses	14,613,666

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Schedule IE-11: Administrative Expenses

Account Code	Particulars	Current Year (Rs.)
22010	Rent, Rates and Taxes	
22011	Office maintenance	296,542
22012	Communication Expenses	24,296
22020	Books & Periodicals	6,300
22021	Printing and Stationery	238,696
22030	Traveling & Conveyance	479,410
22040	Insurance	160,880
22050	Audit Fees	40,474
22051	Legal Expenses	41,466
22052	Professional and other Fees	51,195
22060	Advertisement and Publicity	52,750
22061	Membership & subscriptions	
22080	Other Administrative Expenses	92,157
	Total administrative expenses	1,484,165

Schedule IE-12: Operations & Maintenance

Account Code	Particulars	Current Year (Rs.)
23010	Power & Fuel	1,463,558
23020	23020 Bulk Purchases	
23030	Consumption of Stores	
23040	Hire Charges	40,380
23050	Repairs & maintenance -Infrastructure	1,678,408
23051	Repairs & maintenance - Civic Amenities	131,185
23052	Repairs & maintenance - Buildings	60,927
23053	Repairs & maintenance - Vehicles	153,682
23054	Repairs & maintenance - Furnitures	
23055	Repairs & maintenance - Office Equipments	10,100
23056	Repairs & maintenance - Electrical Appliances	97,514
23059	Repairs & maintenance - Others	
23080	Other operating & maintenance expenses	<u>-</u>
	Total operations & maintenance	5,119,945

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Schedule IE-13: Interest & Finance Charges

Account	Particulars	Current Year
24010	Interest on Loans from Central	-
	Government	
24020	Interest on Loans from State	_
	Government	
24030	Interest on Loans from Government	_
	Bodies & Associations	
24040	Interest on Loans from International	
	Agencies	
24050	Interest on Loans from Banks & Other	_
	Financial Institutions	
24060	Other Interest	-
24070	Bank Charges	
24080	Other Finance Expenses	-
	Total Interest & Finance Charges	-

Schedule IE-14: Programme Expenses

Account Code	Particulars	Current Year (Rs.)
25010	Election Expenses	
25020	Own Programs	88,976
25030	Share in Programs of others	
	Total Programme Expenses	88,976

Schedule IE-15: Revenue Grants, Contributions & Subsidies

Account Code	Particulars	Current Year (Rs.)
26010	Grants [specify details]	
26020	Contributions [specify details]	1,435,650
26030	Subsidies [specify details]	
===	Total Revenue Grants, Contributions & Subsidies	1,435,650

मुख्य नरीर पालिका आयन्तर नगर परिषद् कोठी जिला सतना (म.प्र.)



Schedule IE-16: Provisions & Write off

Account Code	Particulars	Current Year (Rs.)
27010	Provisions for doubtful receivables	
27020	Provision for other Assets	
27030	Revenues written off	
27040	Assets written off	-
27050	Miscellaneous Expense written off	-
	Total Provisions & Write off	

Schedule IE-17: Miscellaneous Expenses

Account Code	Particulars	Current Year (Rs.)
27110	Loss on disposal of Assets	
27120	Loss on disposal of Investments	-
27180	Other Miscellaneous Expenses	-
	Total Miscellaneous expenses	-

Schedule IE-18: Prior Period Items (Net)

Account Code	Particulars	Current Year (Rs.)	
	Income		
18510	Taxes	-	
18520	Other - Revenues	-	
18530	Recovery of revenues written off	(E)	
18540	Other income		
	Sub - Total Income (a)	-	
	Expenses		
28550	Refund of Taxes	-	
28560	Refund of Other Revenues	-	
28580	Other Expenses	-	
	Sub - Total expense (b)	-	
	Total Prior Period (Net) (a-b)	-	

मुख्य समरे पालिका अधिकारी नगर परिषद् कोठी जिला सतना (म.प्र.)



MUNICIPAL COUNCIL KOTHI RECEIPTS AND PAYMENTS ACCOUNT For the Period from 1 April 2020 to 31 March 2021

Account Code	Head of Account	Current Period Amount (Rs.)	Account Code	Head of Account	Current Period Amount (Rs.)
	Opening Balances* Cash balances including Imprest Balances with Banks/Treasury (including in designated bank accounts)	44,900,692		Opening Balances* Cash balances including Imprest Balances with Banks/Freasury (including in designated bank accounts)	Amount (Ks.)
	Operating Receipts				
110	Tax Revenue	775 666	210	Operating Payments	14 (12 (()
120	Assigned Revenues & Compensations	775,666 9,369,277	210	Establishment Expenses Administrative Expenses	14,613,666
130	Rental income from Municipal Properties	5,590,773	230	Operations and Maintenance	4,455,489
140	Fees & User Charges	932,758	240	Interest & Finance Charges	
150	Sale & Hire Charges	222,241	250	Programme Expenses	88,976
160	Revenue Grants, Contributions & Subsidies		260	Revenue Grants, Contributions & Subsidies	1,435,650
170	Income from Investments		270	Purchase of Stores	
171	Interest Earned	329,209	271	Miscellaneous expenses	
180	Other Income		285	Prior period	
	Non-Operating Receipts-			Non-Operating Payments	
330	Loans Received		340	Refund of Deposits	119,584
340	Deposits Received	11,250	35010	Creditor	119,564
320	Grants and contribution for specific purposes	16,764,918	and the same of th	Recoveries Payable	782,786
350	Other Liabilities	116,233	35011	Employee Liabilities	
35080	Other , Miscellaneous		35080	Other ,Miscellaneous	
35090-02	Realisation of Investment - General Fund		330	Secured Loan	
35090-02	Realisation of Investment - Other Funds	e=	410	Acquisition / Purchase of Fixed Assets	12,240,588
341	Deposit works		412	Capital Work in Progress	
35041	Revenue Collected in Advance		421	Investments - General Fund	
421	Investment Of Other Fund		430	stock in hand	
	Other Loans & Advances (recovery)		460	Loans, Advances & Deposits	
431	debtors(receivable)		431	Sundry Debtor (Receivables)	
460	Loan Advances & Deposites		360	Provisions	
	Closing Balances # Cash balances including Imprest Balances with Banks/Treasury (including balances in designated bank			Closing Balances # Cash balances including Imprest Balances with Banks/Treasury (including balances in designated bank accounts)	43,792,112
	accounts) TOTAL	79,013,016		TOTAL	79,013,016

मुख्य नेपर पालिका अधिकारा नगर परिषद् कोठी जिला सतना (म.प्र.)



MUNICIPAL COUNCIL KOTHI AUDIT OBSERVATIONS

Audit of Revenue

- We have audited the resources of revenue on the sample basis.
- Yes, we checked some Revenue receipts from the counter file of Receipt Book and verified that the money received is also deposited in respective Bank Account.
- ➤ CMO gives 2 Working days for the Deposition of Money to the Bank but at the time of auditing we found that there is no delay in the Revenue Receipt and also deposited to the Bank time to time.
- ➤ Cash Book has been verified with Receipts and payments vouchers & ROKARIYA receipts cash book.
- No, we have not seemed any Investment on lesser interest rate.
- ➤ Receipts & Payment A/c, Income & Expenditure A/c which have been enclosed with the audit report were provided by the Council and examined by us on sample basis.

Audit of Expenditures

- We covered the Expenditures on the sample basis during the process of Audit.
- While checking Accountant Cash Book and vouchers provided us, the bills and vouchers were found satisfactory according to books.
- We verified that Expenditures of Particular schemes were not over Budget and expended according to guidelines, directives,

मुख्य नगर मिलिका अधिकारी

जिला सतना (म.प्र.)

acts and rules issued by Government of India/ State Government.

- ➤ All the Expenses were under financial propriety and the Expenditure was according to the financial and administrative sanction accorded by the competent authority.
- ➤ In our view, no such cases occurred in which appropriate sanction has not been taken, hence there is no need to report the instances to CMO.

As per the ULB guideline, if the Fire Brigade going outside of Municipal area, there is some decided amount which has to be paid by the other MC is not taken by the ULB.

Audit of Book Keeping

- ➤ We couldn't check all the books of accounts which were maintained by the Municipal Council.
- Except Cash book, many registers/records have not been maintained properly. Some observations in respect of records of ULB are as follows -

Accounts Department

Audit observations are as follow -

- o Some irregularities were observed regarding obtaining and maintenance of bills and voucher files respectively which were suggested for rectification and paying attention in future.
- It is suggested to affix Proper stamps on cash book and other records.
- Grant Register and other necessary records were maintained properly and found satisfactory.

मुख्य चार पालिका अधिकारी नगर परिषद् कोठी

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Store Department

- Due to non-availability of last year's store records, we are unable to comment upon the opening balances of the materials.
- Demand letters were not obtained for issuing the materials from store.

Revenue Department

- o The collection books (VasooliKatte) were found nonsubmitted back to the store according to the store records.
- As per our observation, the daily revenue collection was deposited timely into the bank.

Sanitation Department

- o The records of usage of materials, chemicals issued from store department were maintained and necessary suggestions have been given to keep records better.
- Logbooks were maintained and found satisfactory.
- Proper vehicle repairing register and light repairing register should be maintained.

Water Supply Department

 Proper records for repairing of motor pumps, hand pumps, pipe linesshould be maintained separately. Although store records contain the detail in regard of repairing.

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> > जिला सतना (म.प्र.)

PWD Department

- Proper Construction Register should be maintained by the ULB.
- During the audit of note sheets which were enclosed with the vouchers, we found that proper work process was followed by the ULB.

Audit of FDRs

- ➤ While Auditing, we found that there ware no FDRs made by the ULB.
- ➤ NO FDRs/TDRs are kept at low rate of interest than the prevailing rate of interest.

Audit of Tenders

- ➤ During the audit we have not been provided any tender file. However, on the basis of examination of note sheets attached to the vouchers, we found some irregularities and have been shown at respective place in this audit report.
- No Bank guarantee has been received.

Audit of Grants & Loans

मुख्य नमर्ट पालिका अधिकारी नगर परिषद् कोठी जिला सतना (म.प्र.)

- ➤ We examined all the grants received from the State government and some of their utilization on sample basis.
- During the Audit, we found that some grants are like mixed nature i.e. Capital & revenue nature therefore in that cases we can't bifurcate how much portion belongs to revenue or capital except that all grants have been used for the purpose for which grants have received.

For PRAMOD K. SHARMA & CO.

मुख्य नगर प्रजिका अधिकारी नगर परिषद् कोठी जिला सतना (म.प्र.)

CA Pramod Kumar Sharma (Partner)

artered Accountant

Kothi Municipal Council

Cash Flow Summary
For the Period From 1 April 2020 to 31 March 2021

A	Item/ Head of Account	Current Year (Rs)	Amount	Percentage
Α	INCOME			
	Inflow of Cash:			
_	Capital Account		16,801,220.00	49.20%
	320 - Grants, Contribution for Specific Purposes	16,801,220		110000000000000000000000000000000000000
	Current Liabilities		127,482.58	0.37%
	340 - Deposits Received	11,250		
_	350-Other Liabilities	116,233		
	Investments			
	421 - Investments -Other Funds			
	Direct Incomes		17,219,923.58	50.43%
	110 - Rates & Tax Revenue	775,666		
_	120 - Assigned Revenues & Compensations	9,369,277		
_	130 - Rental Income From Municipal Properties	5,590,773		
	140 - Fees & User Charges	932,758		
	150 - Sale & Hire Charges	222,241		
	171 - Interest Earned	329,209		
	180 - Other Income			
	Total - Inflow of Cash		34,148,626.16	100.00%
В	Total - Inflow of Cash		34,148,020.10	100.0076
_	Outflow of Cash:			
	Capital Account		36,302	0.10%
	320 -Grant, Contribution for Spacific Purposes	36302		
	Current Liabilities		902,370	2.56%
	340 - Deposits Received	119584	7.2,2.1	
	341 - Deposit Works			
	350 - Other Liabilities	782786.05		
	360 - Provisions			
	Fixed Assets		12,240,588	34.72%
	410 - Fixed Assets	12240587.6		
	412 - Capital Work-in- Progress			
	Investments		-	
	421 - Investments -Other Funds			
	Current Assets		9 4	
	Loans & Advances (Asset)			
	Indirect Expenses		22,077,947	62.62%
	210 - Establishment Expenses	14,613,666		
	220 - Administrativ E Expenses	1,484,165		
	230 - Operations & Maintenance	4,455,489		
	240 - Interest & Finance Charges			
	250 - Programme Expenses	88,976		
	260 - Revenue Grants, Contribution and Subsidies	1,435,650		
	Total - Outflow of Cash		35,257,206.49	100.00%
7				
,	Net Inflow		(1,108,580.33)	-
	Add Opening Balance		44,900,692	
	Closing Balance		43,792,111.57	

मुख्य नगर पालिका अधिकारः नगर परिषद् कोठी जिला सतना (म.प्र.)



Account Summary Month From April 2020 to March 2021

S.R. NO	Name Of Bank	Account No	Opening Balance Balance as per Bank Statements	Closing Balance Balance as per Bank Statements	Opening Balance Balance as per cash book	Closing Balance Balance as Cash
1	Indian bank	399301020024003	3370463.59	Statements	DOOK	Book
2	Indian bank	399301020023024	36302.5			
3	Indian bank	399302010006834	1525411	36,087.54		
4	Indian bank	399302010008188	15032	=		
5	Indian bank	50370749216	2736100.74	4 422 002 54		42,621,287.86
6	Indian bank	50370089202		4,432,983.74		
7	Allahabad Bank	50236036572	177465.65	10,120,471.75		
8	Indian bank		28117.4		44,900,691.90	
9		50359235115	1778498.28	1,346,016.28		
	Indian bank	50345373229				
10	State Bank of India	53052151977	5885063.51	8,197,010.51		
11	State Bank of India	30314254764	1731	1,682.00		
12	Axis Bank	917010056305278	1265014	1,166,360.00		-
13	Canara Bank	2489101015792	0	15,244,681.00		
14	HDFC	9199265200358	4045673	13,244,001.00		
15	Zila Shakari Bank	668013015049	115100	115,100.00	1	
16	Central Bank of India	3022930348	1121	-		
=	Tota	lal	20,981,093.67	40,660,392.82	44,900,691.90	42,621,287.8

CHAP COUNTING

मुख्य नगरी पालिका अधिकार। नगर परिषद् कोठी जिला सतना (म.प्र.)

NAGAR PAISHAD- KOTHI BANK RECONCILIATION STATEMENT April 31/03/2021

Opening Balance As Per Cash Book Opening Balance As Per Pass Book Less: Add Opening Difference

44,900,691.90 20,981,093.67

23,919,598.23

Closing Balance As Per Cash Book

42,621,287.80

Less: Totaling Mistake

DATE	CASH BOOK NO.	T	AMOUNT
01-04-20	3	(876293-871293)	5,000.00
12-05-20	33	(38383-38283)	100.00
29-07-20	94	(48390-48384)	6.00
07-07-20	99	(43110-43104)	6.00
10-08-20	100	(48498-48492)	6.00
14-09-20	124	(43077-43071)	6.00
21-09-20	128	(26575-26675)	(100.00)
01-10-20	139	(34131-34125)	6.00
07-11-20	164	(47110-47104)	4.00
17-11-20	170	(50416-50410)	6.00
24-11-20	175	(26711-26705)	6.00
04-09-20	116	(1094763-1135393)	(40,630.00)
10-02-21	236	(610117-631117)	(21,000.00)
22-02-21	323	(17882-17931.72)	(49.72)
12-01-21	10	(651499-774560)	(123,061.00)

(179,694.72)

Add: Cheque Issue

DATE	VOUCHAR NO.	AMOUNT	
30-04-20	18	241575	
30-04-20	19	2517229.95	
12-05-20	26	31000	
12-05-20	26	988685	
14-05-20	33	30000	
15-05-20	34	489664.12	
20-05-20	36	92880	
29-05-20	44	26000	
29-05-20	44	1500	
29-05-20	44	10920	
05-06-20	50	60000	
10-06-20	53	3013675	
10-06-20	54	26563.82	
01-07-20	73	62957	
01-07-20	74	56498	
31-07-20	101	80710	
20-08-20	109	80000	
08-09-20	121	11305	
08-09-20	122	1340303	
08-10-20	157	21000	
08-10-20	158	63131	
08-10-20	159	943566	
08-10-20	160	85781	
15-10-20	163	2855	
15-10-20	164	2735	
15-10-20	165	2950	
15-10-20	167	7000	
15-10-20	169	13106	
15-10-20	170	2349	
15-10-20	171	12123	
09-11-20	191	349814	
11-11-20		200	
12-11-20	199	110207.48	
12-11-20	200	5900	
15-12-20	235	10503	
28-01-21	286	11612	
06-03-21	336	67546	

मुख्य ए पालिका अधिकारी नगर परिषद् कोठी जिला सतना (म.प्र.)



20200000000		
06-03-21	340	3000
06-03-21	341	14160
06-03-21	344	27226
06-03-21	345	25000
09-03-21	350	1068470.84
09-03-21	351	9910
10-03-21	356	45820
10-03-21	358	24240
10-03-21	359	47194
17-03-21	361	7770
17-03-21	364	12000
18-03-21	367	15940
19-03-21	368	1236
21-03-21	370	73854
21-03-21	371	10550
25-03-21	377	37500
25-03-21	378	47625
27-03-21	381	160000

12,505,340.21

Less : Amount Credit in Cash Book But Not in Pass Book

DATE	AMOUNT	
01-04-20	692775	
01-04-20	39540	
03-04-20	1464	
07-04-20	4995	
08-04-20	1842.2	
09-04-20	390	
10-04-20	4446	
11-04-20	732	
13-04-20	1594	
15-04-20	2629	
16-04-20	195	
17-04-20	1106	
20-04-20	862	
21-04-20	2376	
23-04-20	2196	
24-04-20	912	
27-04-20	3840	
29-04-20	4380	
30-04-20	7176	
01-05-20	2448	
02-05-20	862	
04-05-20	5765	
05-05-20	4795	
06-05-20	8956	
07-05-20	1891	
08-05-20	6003	
11-05-20	59852.64	
12-05-20	7886.3	
13-05-20	4550	
14-05-20	6448	
15-05-20	325	
18-05-20	3385	
19-05-20	10143	
20-05-20	5039	
21-05-20	992	
22-05-20	5787	
23-05-20	1644	
26-05-20	3241	
28-05-20	2121	
30-05-20	1612	
01-06-20	2387	
02-06-20	3153	
03-06-20	7365	
04-06-20	3506	
05-06-20	8599	
06-06-20	1884	
08-06-20	9661	

मुख्य न्या प्रांतिका अधिकारी नगर परिषद् कोठी जिला सतना (म.प्र.)



And William Lands from	
10-06-20	44336
11-06-20 12-06-20	2321
15-06-20	3259
16-06-20	4629 1227
17-06-20	3012
18-06-20	747
19-06-20 22-06-20	1690
23-06-20	30680
24-06-20	747 2654
25-06-20	480
26-06-20	260
27-06-20	44065
28-06-20 29-06-20	212 4588
30-06-20	9405
01-07-20	6243
02-07-20	5270
03-07-20	11083
04-07-20	65
06-07-20 07-07-20	3547 11385.4
08-07-20	10031
09-07-20	11488
10-07-20	20560
13-07-20	58360
14-07-20	1860 3090
15-07-20 16-07-20	65
17-07-20	255
18-07-20	120
20-07-20	163604
21-07-20	6200 1140
22-07-20	1250
23-07-20 03-08-20	187
06-08-20	4342
07-08-20	18432
10-08-20	51866
11-08-20	6459 6996
13-08-20 14-08-20	982
17-08-20	2565
19-08-20	1070
20-08-20	23648.88
22-08-20	2160
24-08-20	3608 2207
26-08-20 27-08-20	2075
28-08-20	22048
29-08-20	1949
31-08-20	1460
02-09-20	5024
03-09-20	5543
04-09-20	4879
05-09-20	1810 17855
07-09-20	7987
08-09-20 09-09-20	13160
10-09-20	31285
11-09-20	152544
14-09-20	21033
15-09-20	22375
16-09-20	268003
17-09-20	1209
18-09-20	6312
21-09-20	4846
22-09-20	360 1536
23-09-20	1550

मुख्य नगर प्रालिका अधिकारी नगर परिषद् कोठी जिला सतना (मं.प्र.)



24-09-20	8135
25-09-20	51968
26-09-20	1758
27-09-20 28-09-20	180
29-09-20	47036
30-09-20	10354
01-10-20	59592
03-10-20	13761
05-10-20	9876
06-10-20	11962
07-10-20	19583.3 9212
08-10-20	142293
09-10-20	15034
12-10-20	25590
13-10-20	3487
14-10-20	5207
15-10-20	70691.42
16-10-20	2914
19-10-20	11052
20-10-20	3262
21-10-20	3734
22-10-20	2573
23-10-20	10183
24-10-20	1552
27-10-20	9903
28-10-20	30957 11731
29-10-20	125281
02-11-20	3876
03-11-20	6823
04-11-20 05-11-20	11167
06-11-20	6100
07-11-20	2773
09-11-20	29810
10-11-20	54803
11-11-20	2408
12-11-20	4470
13-11-20	6747
17-11-20	9034
18-11-20	7585
19-11-20	22073
20-11-20	3139
23-11-20	7993
24-11-20	2498 2810
25-11-20	12865
26-11-20	2529
27-11-20	3516
28-11-20	9147
01-12-20 03-12-20	4090
04-12-20	7301
05-12-20	15670
07-12-20	8119
08-12-20	19332
09-12-20	57970
10-12-20	14256
11-12-20	3285
14-12-20	67486
15-12-20	43557
16-12-20	3913
17-12-20	265
18-12-20	6645
21-12-20	18769
22-12-20	2320
24-12-20	1748
	120
26-12-20	15489
28-12-20	5837
29-12-20	7777
30-12-20	,,,,

मुख्य नगर प्रालिको अधिकार। नगर परिषद् कोठी जिला सतना (म.प्र.)



31-12-20	334
01-01-21	237
02-01-21 04-01-21	3740
05-01-21	527
06-01-21	949
07-01-21	2236
08-01-21	1005
09-01-21	486
10-01-21	523
11-01-21	3613
12-01-21	8296
13-01-21	6250
15-01-21 18-01-21	6173
19-01-21	1137.
20-01-21	2080
21-01-21	2512
22-01-21	2469 12970
23-01-21	810
25-01-21	9793
27-01-21	4712
28-01-21	5744
30-01-21	25501
01-02-21	8932
02-02-21	22359
03-02-21	36322
04-02-21	12014
05-02-21	32534
06-02-21	2374
08-02-21	26852
09-02-21	19036
10-02-21	37177 9410
11-02-21	7672
12-02-21	11611
15-02-21	340
16-02-21 17-02-21	5967
18-02-21	6437
19-02-21	139
22-02-21	1056383
23-02-21	94455
24-02-21	14256
25-02-21	2300
26-02-21	8746
01-03-21	6744
02-03-21	6444
03-03-21	9601
04-03-21	13921
05-03-21	51586
06-03-21	79692
08-03-21	15604
09-03-21	26687
10-03-21	70558
12-03-21	2172385
15-03-21	11450
16-03-21	2830445
17-03-21	17966
18-03-21	863386
19-03-21	729860
20-03-21	8365
21-03-21	457124
23-03-21	618214
24-03-21	22974
25-03-21	89218
26-03-21	34014
27-03-21	28387
31-03-21	361111

13,691,491.14

मुख्य नगर पालिका अधिकारी नगर परिषद् कोठी जिला सतना (म.प्र.)



Scanned with CamScanner

Add: Amount Credit in Pass Book But Not in Cash Book
DATE

in Pass Book But Not in Cash Book DATE	AMOUNT	BANK ACCOUNT
10-04-20	5172	BANK ACCOUNT
15-04-20	7163	202 202
17-04-20	6751	202
23-04-20	3485	202
30-04-20	15000	202
04-04-20	45335	572
01-05-20	5172	202
02-05-20	780	278
04-05-20	2781	278
05-05-20	6627	202
06-05-20	6737	202
08-05-20	26000	977
08-05-20	35000	977
11-05-20	16477	202 278
11-05-20	456	202
12-05-20	54833	202
13-05-20	8691	278
13-05-20	1860	202
14-05-20	3745	202
15-05-20	7643	202
18-05-20	1345	278
19-05-20	180 12033	202
20-05-20	6196	202
22-05-20	1261	202
22-05-20	6262	202
26-05-20	5000	977
26-05-20	5000	977
26-05-20	5000	977
26-05-20	5000	977
26-05-20	5000	977
26-05-20	1461	202
27-05-20	29000	977
27-05-20 27-05-20	420	278
28-05-20	870	202
30-05-20	2116	202 202
01-06-20	915	202
03-06-20	6297	202
04-06-20	6440	202
05-06-20	4446	202
06-06-20	7659	202
08-06-20	3414	202
09-06-20	8131	202
10-06-20	1035	202
11-06-20	42015	278
11-06-20	1600	202
12-06-20	3636	278
12-06-20	1809 3334	202
15-06-20	10682	278
15-06-20	4962	202
17-06-20	4081	202
17-06-20	1494	202
18-06-20	1837	202
19-06-20	30448	202
22-06-20	732	202
23-06-20	3401	202
24-06-20	1595	202
26-06-20		115
29-06-20	73000	202
29-06-20	260	202
30-06-20	12647	202
30-06-20	2422	
30-06-20	212	278
01-07-20	10525	202
02-07-20	7223	202
03-07-20	4752	202
04-07-20	9501	202
\$20000 P		

मुख्य नगर पालिका अधिकारि नगर परिषद् कोठी जिला सतना (म,प्र.)



04-07-20		
06-07-20	35000	977
07-07-20	1735	202
09-07-20	1877	202
09-07-20 10-07-20	12565 7752	202
10-07-20	12652	202
13-07-20	1099	202 278
15-07-20	20625	202
16-07-20	3135	202
17-07-20	1886 1125	202
17-07-20	124	202 278
20-07-20 21-07-20	1180	202
21-07-20	5039	202
21-07-20	56700	202
21-07-20	100000	202
22-07-20	60	278 202
23-07-20	2140 57000	202
23-07-20	5200	202
24-07-20	2445	202
27-07-20 27-07-20	1120	202
27-07-20	10000	977
27-07-20	10000 10000	977 977
27-07-20	10000	977
27-07-20	10000	977
27-07-20	10000	977
27-07-20	10000	977
27-07-20	10000	977
28-07-20 07-08-20	2930	202 202
07-08-20	5295 187	278
10-08-20	18847	202
11-08-20	50496	202
12-08-20	21335	278
13-08-20	7959	202
14-08-20	4397	202
17-08-20	1785	202
18-08-20	1099	278
19-08-20 20-08-20	2832 19865	202 202
20-08-20	119	278
21-08-20	10000	977
24-08-20	1095	202
25-08-20	1250	202
25-08-20	4080	202
27-08-20	3169	202
27-08-20	12000	977
27-08-20 31-08-20	1913	278
01-09-20	3799 48	202
02-09-20	1145	278 202
04-09-20	1860	202
05-09-20	10242	202
05-09-20	1099	278
07-09-20	4780	202
08-09-20	15687	202
08-09-20	12000	977
08-09-20	14000	977
08-09-20	9000	977
09-09-20	8027	202
10-09-20	15705	202
11-09-20	28355	202
11-09-20	146	278
14-09-20	5235	202
14-09-20	107	278
15-09-20	16903	202
16-09-20	23589	202
17-09-20	14311	202

मुख्य नगर प्रीसिका अधिकारी नगर परिषद् कोठी जिला सतना (म.प्र.)



18-09-20		
18-09-20	2249	202
21-09-20	11275	278
21-09-20	8535 167	202
23-09-20	2700	278 202
24-09-20 25-09-20	4173	202
25-09-20	3336	202
28-09-20	1250	202
29-09-20	56617 44641	202 202
29-09-20	180	278
30-09-20 01-10-20	10400	202
03-10-20	7086	202 202
05-10-20	9526 14621	202
05-10-20	1099	278
06-10-20	10275	202
07-10-20	20243	202
07-10-20	158	278 202
08-10-20 08-10-20	9696 78	278
09-10-20	141172	202
09-10-20	102	278
12-10-20	48	278
13-10-20	16918	202 202
13-10-20	24160 74	278
13-10-20 14-10-20	2023	202
15-10-20	6647	202
15-10-20	50000	202 202
16-10-20	20900	202
19-10-20	7064 6822	202
20-10-20 21-10-20	2246	202
22-10-20	4829	202
23-10-20	2439	202 202
27-10-20	18164	202
28-10-20	2417 31043	202
29-10-20	1275	278
29-10-20 02-11-20	9132	202
03-11-20	0	202
04-11-20	3823	202
05-11-20	6834 11197	202
06-11-20	6066	202
07-11-20 09-11-20	4945	202
09-11-20	1500	278 202
10-11-20	15500	202
10-11-20	27668 38029	202
11-11-20	16663	202
11-11-20 11-11-20	2166000	977
12-11-20	1095	202 977
12-11-20	5000	977
12-11-20	5000 120	278
12-11-20	9180	202
13-11-20 17-11-20	11384	202
18-11-20	2213	278
19-11-20	8696	202
20-11-20	3227	202
23-11-20	6743 8275	278
23-11-20	8275 5557	202
24-11-20	2596	202
25-11-20 26-11-20	5187	202
26-11-20	20705	202
26-11-20	35260	202
26-11-20	2850	202

मुख्य नगर प्रालिका आंध्यार नगर परिषद् कोठी जिला सतना (म.प्र.)



27.11.20		
27-11-20 01-12-20	12545	202
03-12-20	9699	202
04-12-20	2040	202
05-12-20	2280	202
05-12-20	1200	202
05-12-20	1219	202
05-12-20	1800	202
07-12-20	7732	202
07-12-20	1595470.09	202
08-12-20	2040	278
09-12-20	5455	202 202
09-12-20	15925	278
10-12-20	7765	202
11-12-20	55630	202
11-12-20	13928 11275	278
14-12-20	236	202
14-12-20	1336	202
14-12-20	7047	202
15-12-20	62600	202
15-12-20	7171	202
15-12-20	1099	278
16-12-20	34402	202
17-12-20	1412	278
18-12-20	6479	202
18-12-20	1394	278 202
21-12-20	9050	202
23-12-20	13985	202
28-12-20	15747	202
29-12-20	15000	202
29-12-20	2260	202
30-12-20	5768 15000	202
30-12-20	8790	202
31-12-20	3356	202
01-01-21	2262	202
02-01-21	765	278
02-01-21	4540	202
04-01-21	10919	202
06-01-21	200	202
07-01-21	3732	202
07-01-21 08-01-21	12499	202
09-01-21	6865	278
11-01-21	10810	202
12-01-21	40271	202
13-01-21	6917	278
13-01-21	2506 4000	202
14-01-21	8335	202
15-01-21	8349	202
18-01-21	8411	202
19-01-21	10076	202
20-01-21	2360	202
21-01-21	10765	278
22-01-21	11305	202
25-01-21	1355	202
25-01-21 27-01-21	4140	202
28-01-21	2365	202
29-01-21	1154288	202 202
29-01-21	590	202
29-01-21	5696	202
30-01-21	2345	202
01-02-21	0	202
02-02-21	36787	202
03-02-21	16680	977
03-02-21	91000	977
03-02-21	33000	202
04-02-21	38142	202
05-02-21	11196 32458	202
06-02-21	32438	

मुख्य नगर पीलिका अधिकारः नगर परिषद् कोठी जिला सतना (म.प्र.)



08-02-21	4557	202
08-02-21	118	278
09-02-21	2430	202
10-02-21	42139	202
11-02-21	35255	202 202
12-02-21	8320	278
12-02-21	576 523	278
15-02-21	12685	202
17-02-21	2311	202
18-02-21 19-02-21	180	278
22-02-21	1275	278
23-02-21	615697	202
23-02-21	9068	202
23-02-21	86157	202
23-02-21	8864	202 278
23-02-21	139	202
24-02-21	9906	202
25-02-21	187881	202
25-02-21	152916	202
25-02-21	88089	202
25-02-21	3212	202
26-02-21	37500 2356	202
26-02-21	9550	278
26-02-21	7418	202
01-03-21	7807	202
02-03-21	5523	202
03-03-21	106	278
03-03-21	5391	202 202
04-03-21	45000	278
04-03-21	1099	202
04-03-21	9275	977
05-03-21 05-03-21	35000	977
05-03-21	383000	278
05-03-21	1365	202
06-03-21	5705	278
06-03-21	8275	202
08-03-21	10510 12789	202
09-03-21	204	278
09-03-21	26557	202
10-03-21	1311	278
10-03-21	23300	202
12-03-21	90	278
12-03-21	34163	202
17-03-21	8320	202
18-03-21	450000	202
18-03-21	400000	202
18-03-21	13369	202
19-03-21	47839	202
19-03-21	90	278
20-03-21 22-03-21	229266	202
22-03-21	423749	202
22-03-21	12554	202
22-03-21	90	278
23-03-21	4208	202
23-03-21	500000	202
23-03-21	8365	278
24-03-21	102726	202
24-03-21	25991	202
24-03-21	90	278
25-03-21	10003	202
25-03-21	1365	278
26-03-21	249000	202
26-03-21	2600	278
30-03-21	35000	202
30-03-21	35000	202
30-03-21	8275	278
31-03-21	35000	202
31-03-21		

मुख्य नगर मलिका अधिकारी नगर परिषद् कोठी जिला सतना (म.प्र.)



31-03-21		76729	202
31-03-21		166950	202
31-03-21		17833	278
25-06-20	Intrest	42950	977
30-06-20	Intrest	19332	115
30-06-20	Intrest	1300	202
30-06-20	Intrest	29624	216
30-06-20	Intrest	9634	278
25-09-20	Intrest	52528	977
30-09-20	Intrest	13735	115
30-09-20	Intrest	703	202
30-09-20	Intrest	20460	216
30-09-20	Intrest	8203	278
31-12-20	Intrest	9892	115
31-12-20	Intrest	20726	202
31-12-20	Intrest	3788	216
31-12-20	Intrest	7834	278
31-03-21	Intrest	9559	115
31-03-21	Intrest	3011	216
31-03-21	Intrest	46762	202
31-03-21	Intrest	8137	278
06-07-20	merese	47094	572
30-09-20	Intrest	222	572
05-04-20	mercar	12348	834
02-07-20		11501	834
02-07-20		11714	834
07-12-20		8595	834
1370		122	188
05-04-20		113	188
02-07-20		115	188
02-10-20		1	348
06-12-20		15244699	792
01-03-21			

28,389,370.09

Less: Amount Debit in Bank But Not in Cash Book

nt Debit in Bank But	Not in Cash Book	AMOUNT	BANK ACCOUNT
DA	TE	35	9202
	30-04-20	2600	9202
	12-05-20	130	9202
	12-05-20	30	9202
	13-05-20	30	9202
	14-05-20	30	9202
	15-05-20	30	9202
	18-05-20	31	9202
	20-05-20	30	9202
	22-05-20	30	9202
	26-05-20	30	9202
	27-05-20	30	9202
	28-05-20	26569	9202
	10-06-20	11305	9202
	21-09-20	10393	9202
	09-10-20	52738	9202
	09-10-20	12123	9202
	13-10-20	13106	9202
	13-10-20	7000	9202
	13-10-20	8570	9202
	15-10-20	2349	9202
	15-10-20	15500	9202
	09-11-20	36446	9202
	20-11-20	TO THE STATE OF	9202
	05-12-20	10503	9202
	14-12-20	1336	9202
	22-12-20	11612	9202
	29-12-20	15000	POTENTIAL PROPERTY.
	30-12-20	15000	9202
	05-01-21	200	9202
	14-01-21	4000	9202
	29-01-21	1154288	9202
	03-03-21	16925	9202
	06-03-21	27218	9202
	00-03-21		

मुख्य नार्षे प्राप्तिका अधिकारं नगर परिषद् कोठी जिला सतना (म.प्र.)



06-03-21		
12-05-20	66546	9202
12-05-20	536075	1977
12-05-20	391318	1977
12-05-20	20968	1977
	19758	1977
12-05-20	9093	1977
12-05-20	9093	1977
12-05-20	7380	1977
09-10-20	38509	1977
09-10-20	835265	1977
09-10-20	19758	1977
09-10-20	20968	1977
09-10-20	10393	1977
09-10-20	10393	1977
09-10-20	21000	1977
09-10-20	8280	1977
09-10-20	85781	1977
13-01-21	86527	1977
13-01-21	36544	1977
11-06-20	60000	9216
	38426	572
28-05-20	39710	572
31-07-20	28	572
31-08-20	28	572
30-09-20	28.87	4003
03-11-20	10434	4003
07-12-20	1569569	834
07-12-20	15467	188
07-12-20	1653.76	348
11-05-20	1000	

5,424,210.63

40,660,392.82

40,660,392.82

Closing Balance As Per Cash Book

Closing Balance As Per Pass Book

मुख्य नगर प्रालिका अधिकारः नगर परिषद् कोठी जिला सतना (म.प्र.)



REVISED ABSTRACT SHEET FOR REPOTION ON AUDIT PARAs FOR FINANCIAL YEAR 2020-21

NAME OF ULB: - KOTHI

NAME OF AUDITOR:- PRAMOD K. SHARMA & Co.

Sr No	PARAMETERS	DESC	CRIPTION		OBSERVATION IN BRIEF	SUGGESTION
1	Audit of Revenue		eipts in Rs.			•
		2019-20	2020-21	% of Growth		
a.	A. REVENUE COLLECTION Property Tax	124,750.00	327,326.00	162.39%	Tax collection has increased gracefully.	Council Should keep on working towards maintaining high growth rate in the up coming years.
ъ.	Consolidated Tax	142,160.00	164,678	15.84%	Tax collection has increased gracefully.	Council Should keep on working towards maintaining high growth rate in the up coming years.
c.	Devlopment Cess	28,934	5,418.00	-81.27%	Rent collection has decreased worstly.	Council Should take strict action towards generating the revenue and pay deep attention for removing this negativity.
d.	Education Cess	2,580.00	-	-100.00%	Rent collection has decreased worstly.	Council Should take strict action towards generating the revenue and pay deep attention for removing this negativity.
			30848	-		
	TOTAL (A)	298,424	528,270			
a.	B. NON REVENUE COLLECTION Rent of Land & Buliding/Shops	723,931.94	5,588,675.70	671.99%	Tax collection has increased gracefully.	Council Should keep on working towards maintaining high growth rate in the up coming years.
b.	Water Tax	785,966.00	278,244	-64.60%	Rent collection has decreased worstly.	Council Should take strict action towards generating the revenue and pay deep attention for removing this negativity.
c.	Solid Wastage Management				No comments	No comments Council Should keep on working towards
d.		832,158.00	932,758.0	0 12.09%	Tax collection has increased gracefully.	maintaining high growth rate in the up coming years.
4	TOTAL (B)	2,342,055.94	6,799,67	78	1	1.786.79
CHAR	(िर्) हि मुख्य नगर पा	सिकी अधिकार।			•	

	_		OBSERVATION IN BRIEF	SUGGESTION
ir No.	PARAMETERS	DESCRIPTION		
2	Audit of Expenditure	Some bills and vochers were found with irregularities regarding necessary aspects.	During the audit, some bills and vouchers were found with irregularities such as date, signatures etc. which were suggested for rectification and for paying attention in future in this regards. [For more details Refer Observation sheet]	Council should obtain proper bills and shou maintain vouchers properly with all regards
3	Audit of Book Keeping	We checked the books of accounts which maintained and made available for us during the audit by the Municipal Council.	All departments had some issues in regards of book keeping. [For more details Refer Observation sheet]	Council should maintain proper books of accounts for all departments
4	Audit of FDRs	While Auditing, we found that ther no any FDR in the ULB during the year.	e Since FDR was not made by the council so there is no need to maintain FDR register. [For more details Refer Observation sheet]	If Investment is made, proper Register should be maintained & Interest on FDRs should be recorded in cashbook timely.
5	Audit of Tenders / Bids	1. We examined Tenders/bids documents on the basis of note sher attached with the vouchers and sor files which were made available for us during the audit. 2. Tenders which were found during the audit have followed proper tendering procedures.	As per our observation, ULB has not followed proper tender process in some cases.	Proper Files/Records should be maintained for Tenders & Bids and proper process should be followed.



मुख्य नगर पालिका अधिकारी नगर परिषद् कोठी जिला सतना (म.प्र.)

•	Audit of Grants & Loans	Refer the "Audit of Grants & Loans" head of audit observation sheet	During Audit we found that some grants are like mixed nature i.e. Capital & revenue nature therefore in that cases we can't bifurcate how much portion belongs to revenue or capital. Except that all grants have been used for the purposes for which grants have been used for the confed.	Grants Reifister nows the Prespaces as per ULD apported kinical.
۲	Incidences relating to diversion of fund from Capital receipts/ grants / Loans to Revenue Nature Expenditure and from one scheme / Project to another	No Such diversion of fund We didn't found any incidences relating to diversion of funds from Capital receipts\Grants\Loans to Revenue Nature Expenditure and from one scheme to another scheme.	No Such Observation Found	There Stond be proper bitweaton of capital and revenue nature recitifis and expenditions.
	6			
4	Percentage of Revenue Expenditure (Establishment, Salary, Operation & Maintenance) with respect to revenue Receipts (Tax and non tax) excluding Octroi, Entry Tax, Stamp Cat. 2014,	1884.02%	No Such Major Observation found	The Total Expenses is very Flish in comparasion of Income, so council should make more efforts to meet out the Expenditure form its Revenue Receipts.
	Percentage of Capital Expenditure with respect to total Expenditure	53.82%	No Such Major Observation found	The capital expenditures are slightly low in comparasion of Total expenditures, Council should make policies to increase the percentage of capital expenditures softiat council can have more valuable assets.
				A 4 should be recovered reularly from
*	Whether all the temporary advances	No advances given during the year	No observations	salary of employees and proper register should be maintained, (if given)
	lave boar and			Promor File should be maintaied on monthly
۰	Whether bank recociliation	Yes, Bank Reconciliation Statements were prepared on monthly basis.	S No observations	basis for keeping such BRSs.
n	prepared.		00	For Pramod K. Sharma & co. Chartered Accountant

मुख्य नग्रह्मिसिस्हा अधिकारी नगर परिषद् कोठी जिला सतना (म.प्रू.)

Date: Place: Bhopal

Revised Abstract Sheet For Reporting on Audit Paras 2020-21 INCOME & EXPENDITURE INFORMATION

							REVENUE RECEIPTS					CAPITAL RECEIPTS	ECEIPTS	
Division	District	District ULB Name ULB Type	ULB Type	PROPERTY TAX	OTHER TAX REVENUE	FEE & USER CHARGES	REVENUE FROM MUNICIPAL PROPERTY	ASSIGNED	REVENUE GRANTS, CONTRIBUTION & SUBSIDIES	OTHER	CAPITAL RECEIPTS	CENTRAL FINANCE COMMISSION COMMISSION RECEIPTS RECEIPTS	STATE FINANCE COMMISSION RECEIPTS	OTHER
T	3	•	S	9	1	•	6	10	11	17	13	14	15	16
Rewa	Satne	Kothi	Municipality	327,326	164,678	932,758	8,568,798	9,369,277	5,568,798					854,990

Sr. No.

-			REVENUE EXPENDITURE	URE				EXPENDITURE
_	ESTABLISHME Nī EXPENSES	ADMINISTRA TIVE EXPENSE	ADMINISTRA OPERATION & TIVE MAINTENANCE EXPENSE CHARGES	INTEREST & FINANCE CHARGES	OTHER EXPENSES REPAYMENT (PRINCIPAL)	LOAN REPAYMENT (PRINCIPAL)	LOAN OTHER REPAYMENT CAPITAL (PRINCIPAL) EXPENDITURE	
-				1	***	2.8	24	25
-	18	19	20	177	77			
-	14.613.666	14.613.666 1,484,165	5,119,945		88,976		1,435,650	22,742,403
_		CONTRACTOR						

TOTAL RECEIPTS

22,786,624



मुख्य नगरियोलिका <u>आ</u>धेकारी नगर परिषद् कोठी जिला सतना (म.प्र.)